



# Alabama Small Business Development Center Network

Strengthening Alabama's Economy, One Small Business at a Time.

[www.asbdc.org](http://www.asbdc.org)

Registration is underway for Project Management Professional® (PMP®) Certification Boot Camp/Certified Associate in Project Management® (CAPM®) Prep Course. Today's fast-paced and highly competitive job market demands individuals who demonstrate proficient levels of project management leadership skills and the ability to demonstrate best practices in project management, both on the job and through professional certification.

Individuals who hold Project Management Institute's® (PMI®) PMP credential are in high demand and able to command salaries that exceed those of their non-credentialed counterparts. This 36-hour class will prepare you to pass the challenging 4-hour certification exam.

Want to show your commitment to project management but lack the requisite project management experience for the PMP credential? Consider obtaining PMI's Certified Associate in Project Management (CAPM) credential. The CAPM is an entry level project management certification that requires less project experience than the PMP credential. This class provides 100% coverage of the PMBOK and is an excellent preparation class for individuals interested in the CAPM. Learn more about the CAPM credential at [www.PMI.org](http://www.PMI.org).

When: Monday - Friday, January 31 - February 4, 2011  
(Monday - Thursday, 8:00 a.m. - 5:00 p.m.; Friday, 8:00 a.m. - 12:00 p.m.)

Where: UNA East Campus, 1640 Tune Avenue, Florence, AL 35630

Cost: \$2,295 per Person

How to Apply: Online at [http://www.una.edu/continuing-studies/prof\\_development.htm](http://www.una.edu/continuing-studies/prof_development.htm) or call 256-765-4862.



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## Course Objectives:

After completing this course, students will have a solid understanding of how to apply the generally recognized practices of project management acknowledged by the PMI in their Project Management Body of Knowledge Guide Fourth Edition to successfully manage projects and successfully pass the PMI PMP credential exam. Students will be able to:

- Describe professional project management
  - Initiate a project
  - Plan project work
  - Develop project schedules
- Develop cost estimates and budgets
- Plan project quality, staffing, and communications
  - Analyze risks and plan risk responses
  - Plan project procurement
  - Manage project procurement
  - Execute project work
- Monitor and control project work
- Monitor and control project schedule and costs
- Monitor and control project quality, staffing, and communications
  - Monitor and control project risk and contracts
  - Close the project

## Who Should Attend?

This course is designed for experienced project managers who want to increase their project management skills, apply a standards-based approach to project management, and prepare for the PMP Certification. This course is also designed for entry-level project managers interested in the CAPM credential.

## Meet Your Instructor:

Candi Randolph is a veteran project manager with over 25 years of project experience. Candi began her career in the Aerospace and Defense industry with a Fortune 50 company where she was indoctrinated into the government's Cost/Schedule Control System Criteria (C/SCSC) project management methodology. In 1986, she led the custom design and development of her company's first automated earned value management system (EVMS) which fell under the close scrutiny of the company's Tri-Service C/SCSC validation requirements. In 1996, she began a 10-year consulting engagement with the Defense Finance and Accounting Service where she held a number of leadership positions on several IT efforts. Candi is a frequent speaker and trainer at national EVM and project management conferences. Candi holds a Bachelor of Science degree in Computer Science and is a certified Project Management Professional (PMP).