



Alabama Small Business Development Center Network

Strengthening Alabama's Economy, One Small Business at a Time.

www.asbdc.org

MASTERING PAYROLL II

Learn how to handle taxable v. nontaxable fringe benefits, expense reimbursements, advances and allowances, personal use of company vehicles, deferred compensation, cafeteria plans, third-party sick pay, voluntary v. involuntary deductions, child support orders and tax levies.

Who should attend?

Payroll managers, payroll clerks, accountants, benefits professionals, human resource managers, personnel managers, business owners, managers, controllers, and bookkeepers.

October 22 & 29, 2012 * 8:00 am - 4:30 pm * 2 Mondays

Cost: \$299 (Includes Textbook) * Approved for 16 CPE Hours

Location: UNA East Campus, 1640 Tune Ave., Florence, AL

Instructor: Dr. Mark Lawrence

Online registration is available at www.una.edu/continuing-studies (select courses, then Payroll Certificate) or contact our office at 256-765-4862 to register by phone.

"The SBDC at University of North Alabama is a part of the Alabama SBDC Network. Funded in part through a cooperative agreement with the U.S. Small Business Administration. Reasonable accommodations for persons with disabilities will be made if requested at least two weeks in advance. Contact Phillip Marks, UNA-SBDC, 143 Keller Hall on the UNA Campus, UNA Box 5248, Florence, AL 35632, Phone 256-765-4668."



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