



Alabama Small Business Development Center Network

Strengthening Alabama's Economy, One Small Business at a Time.

www.asbdc.org

Mark Your Calendars! UNA Offers The 7 Habits of Highly Effective People - November 10, 11, 18

Mark your calendars! "The 7 Habits of Highly Effective People Signature Program" is being offered on November 10, 11, and 18, 2011 (8:30 a.m. - 4 p.m.) at UNA East Campus. Shelly Hollis, certified facilitator, will lead this three-day workshop. Cost is \$299 per person/\$279 when three or more register together. A continental breakfast, refreshment breaks, and lunch will be provided each day. You will also receive a 7 Habits Manual and a certificate of attendance.

How to Register: Call 256-765-4862 or register online at http://www.una.edu/continuing-studies/prof_development.htm.

The timeless principles taught in this three-day program will transform you with profound lessons in personal change that help you attain your full potential at work and in life!

ABOUT THE PROGRAM:

The principles that make up the Seven Habits:

1. Be Proactive
2. Begin with the End in Mind
3. Put First Things First
4. Think Win/Win
5. Seek First to Understand, Then to be Understood
6. Synergize
7. Sharpen the Saw

YOU WILL LEARN TO:

1. Take initiative.
2. Define mission, vision, and values.
3. Balance key priorities.
4. Improve interpersonal communications.
5. Leverage creative collaboration.
6. Achieve life balance.

"The SBDC at University of North Alabama is a part of the Alabama SBDC Network. Funded in part through a cooperative agreement with the U.S. Small Business Administration. Reasonable accommodations for persons with disabilities will be made if requested at least two weeks in advance. Contact Phillip Marks, UNA-SBDC, 143 Keller Hall on the UNA Campus, UNA Box 5248, Florence, AL 35632, Phone: 256-765-4668."