QuickBooks Training for Beginners

Wednesday, November 9, 8:30 am – 12:30 pm
Pike County Economic Development Center
100 Industrial Blvd
Troy, Alabama 36081

QuickBooks has been a leading accounting software for small businesses for many years. In this four hour training, you will learn about small business accounting and how to use QuickBooks.

This hands-on class will cover QuickBooks Desktop versions Pro and Premier – **QuickBooks Online will not be covered.**

This class will cover:
- Basic accounting
- How to set up your company in QB
- How to set up and work with customers
- How to pay sales taxes
- How to set up inventory
- How to set up vendors
- How to set up work with your bank accounts
- How to set up and pay employees
- How to pay payroll taxes

**Up to three hours of free one-on-one assistance is available upon request after completing the class.**

**Class is limited to the first 20 paid registrants.** The cost of this program is only $99.00 per person. However, **paid** registrations on or before **October 28** will receive an early bird discounted price of $79.00. After registering, you will receive a registration confirmation & invoice with payment instructions.

To register go to [http://bit.ly/QBTroy2017](http://bit.ly/QBTroy2017) . For more information contact Brenda Marcum bmarcum@troy.edu or call (334)674-2425.

Sponsored by
Troy University’s
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