QuickBooks Training for Beginners

QuickBooks has been a leading accounting software for small businesses for many years. In this four hour training, you will learn about small business accounting and how to use QuickBooks.

This hands-on class will cover QuickBooks Desktop versions Pro and Premier – QuickBooks Online will not be covered.

This class will cover:
- Basic accounting
- How to set up your company in QB
- How to set up and work with customers
- How to pay sales taxes
- How to set up inventory
- How to set up vendors
- How to set up work with your bank accounts
- How to set up and pay employees
- How to pay payroll taxes

Up to three hours of no cost one-on-one assistance is available upon request after completing the class.

Class is limited to the first 20 paid registrants. The cost of this program is only $79.00 per person if paid registrations are received by December 7. If payments are received after December 7 the cost is $99.00 per person. After registering, you will receive a registration confirmation & invoice with payment instructions.

For more information contact Brenda Marcum bmarcum@troy.edu or call (334)674-2425.

Sponsored by Troy University’s Small Business Development Center Pike County Chamber of Commerce Pike County Economic Development Corporation