



QuickBooks Training for Beginners



QuickBooks has been a leading accounting software for small businesses for many years. In this four hour training, you will learn about small business accounting and how to use QuickBooks.

This hands-on class will cover QuickBooks Desktop versions Pro and Premier – **QuickBooks Online will not be covered.**

DATE: **Wednesday,
December 13, 2017
8:30 am – 12:30 pm**

LOCATION:
**Pike County Economic
Development Center,
100 Industrial Blvd.,
Troy, Alabama 36081**

This class will cover:

- Basic accounting
- How to set up your company in QB
- How to set up and work with customers
- How to pay sales taxes
- How to set up inventory
- How to set up vendors
- How to set up work with your bank accounts
- How to set up and pay employees
- How to pay payroll taxes

Up to three hours of no cost one-on-one assistance is available upon request after completing the class.

Class is limited to the first 20 paid registrants. The cost of this program is only \$79.00 per person if paid registrations are received by December 7. If payments are received after December 7 the cost is \$99.00 per person. After registering, you will receive a registration confirmation & invoice with payment instructions.

To register go to <http://bit.ly/qbtroy2018>.

For more information contact Brenda Marcum bmarcum@troy.edu or call (334)674-2425.

Sponsored by
Troy University's
Small Business Development Center
Pike County Chamber of Commerce
Pike County Economic Development Corporation

Alabama SBDC Network is a statewide service network funded in part through cooperative agreements with the U.S. Small Business Administration (SBA), Defense Logistics Agency, and the State of Alabama. Hosted by The University of Alabama. Nationally accredited by the Association of SBDCs.

Reasonable accommodations for persons with disabilities will be made if requested at least two weeks in advance. Contact Brenda Marcum, 100 Industrial Boulevard Troy, AL 36081. 1-334-674-2425.