This two-hour workshop will provide participants with a comprehensive overview of the steps required and recommended for starting a small business in the State of Alabama.

The workshop will cover topic areas such as: a Business Start-up checklist, reserving a company name, pros and cons of optional legal structures, getting a tax number, business taxes, and state and licensing requirements.

The workshop will also touch on the importance of resource partners such as: business attorneys, bankers, outside accountants, and insurance agents. Participants will also receive various helpful handouts and workshop takeaways.

**Presenter:** Hilary Claybourne, Director & Sr. Consultant

Small Business Development Center and Procurement Technical Assistance Center