You’re invited to attend

**QUICKBOOKS 101 WORKSHOP**

**THURSDAY, MARCH 10, 2016 | 5:30 PM – 8:00 PM**

Alabama State University
Levi Watkins Learning Center Library Lecture Hall
1140 N. University Drive, Montgomery, AL 36106

*Registration and business networking will be from 5:30 pm – 6:00 pm*

During this workshop, participants will learn about how to use QuickBooks for small business accounting. The class will cover QuickBooks Desktop versions. Topic of discussion will include:

- Basic Accounting
- How to set up your company in QB
- How to set up and work with customers
- How to set up vendors
- How to set up work with your bank accounts
- How to set up and pay employees
- How to pay payroll taxes

Space is limited!

Pre-registration is required. [Click Here to Sign Up!](#)

**For more information contact:**
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