



Alabama Small Business Development Center Network

Strengthening Alabama's Economy, One Small Business at a Time.

www.asbdc.org

UNA Offers The 7 Habits of Highly Effective People led by Shelly Hollis - Register Soon!

"The 7 Habits of Highly Effective People Signature Program" is being offered on March 9, 16, & 23, 2012, from 8:30 a.m. - 4:00 p.m., at UNA East Campus. Shelly Hollis, certified facilitator, will lead this three-day workshop. Cost is \$299 per person. A continental breakfast, refreshment breaks, and lunch will be provided each day. You will also receive a 7 Habits Manual and a certificate of attendance.

Call 256-765-4862 to register by phone, or register online at www.una.edu/continuing-studies; select Courses; Business, Human Resources, and Professional Development; Leadership and Supervisory Development.

The timeless principles taught in this three-day program will transform you with profound lessons in personal change that help you attain your full potential at work and in life!

ABOUT THE PROGRAM:

The principles that make up the Seven Habits:

1. Be Proactive
2. Begin with the End in Mind
3. Put First Things First
4. Think Win/Win
5. Seek First to Understand, Then to be Understood
6. Synergize
7. Sharpen the Saw

YOU WILL LEARN TO:

1. Take initiative.
2. Define mission, vision, and values.
3. Balance key priorities.
4. Improve interpersonal communications.
5. Leverage creative collaboration.
6. Achieve life balance.

Please call me at 256-765-4786 if you need additional information.

Wanda Dixon, CPP
Program Coordinator
UNA Continuing Studies & Outreach

"The SBDC at University of North Alabama is a part of the Alabama SBDC Network. Funded in part through a cooperative agreement with the U.S. Small Business Administration. Reasonable accommodations for persons with disabilities will be made if requested at least two weeks in advance. Contact Phillip Marks, UNA-SBDC, 143 Keller Hall on the UNA Campus, UNA Box 5248, Florence, AL 35632, Phone: 256-765-4668."