



Alabama Small Business Development Center Network

Strengthening Alabama's Economy, One Small Business at a Time.

www.asbdc.org

ASU

ALABAMA STATE
UNIVERSITY

College of Business Administration
Small Business Development Center (SBDC)

You're invited to attend

QUICKBOOKS 101 WORKSHOP

TUESDAY, SEPTEMBER 15, 2015 | 5:30 PM – 8:00 PM

Alabama State University
Dunn-Oliver Acadome Banquet Room
1595 Robert C. Hatch Drive, Montgomery, AL 36104

Registration and business networking will be from 5:30 pm – 6:00 pm

During this workshop, participants will learn about how to use QuickBooks for small business accounting. The class will cover QuickBooks Desktop versions. Topic of discussion will include:

- Basic Accounting
- How to set up your company in QB
- How to set up and work with customers
- How to set up vendors
- How to set up work with your bank accounts
- How to set up and pay employees
- How to pay payroll taxes

Cost is \$10.00. Mail check to: ASU SBDC, 915 S. Jackson Street, Montgomery, AL 36104

Space is limited! Pre-registration is required. Refreshments will be provided.

REGISTER ONLINE @ <http://asbdc.ecenterdirect.com/ConferenceDetail.action?ID=7478>

Note: When registering online **please click on "SIGN UP" button and not the "Register Online button.*

For more information contact:

Andrea Price, Business Account Executive/Business Counselor at 334-229-4138 or by email at arprice@alasu.edu



The Small Business Development Center at Alabama State University is a member of the Alabama SBDC Network, funded in part through a Cooperative Agreement with the U.S. Small Business Administration. Reasonable accommodations for persons with disabilities will be made if requested at least two weeks in advance. Contact Andrea Price, 915 S. Jackson St., Montgomery, AL 36104, 334-229-4138 or arprice@alasu.edu

