You’re invited to attend

QUICKBOOKS 101 WORKSHOP

TUESDAY, SEPTEMBER 15, 2015 | 5:30 PM – 8:00 PM

Alabama State University
Dunn-Oliver Acadome Banquet Room
1595 Robert C. Hatch Drive, Montgomery, AL 36104

Registration and business networking will be from 5:30 pm – 6:00 pm

During this workshop, participants will learn about how to use QuickBooks for small business accounting. The class will cover QuickBooks Desktop versions. Topic of discussion will include:

- Basic Accounting
- How to set up your company in QB
- How to set up and work with customers
- How to set up vendors
- How to set up work with your bank accounts
- How to set up and pay employees
- How to pay payroll taxes

Cost is $10.00. Mail check to: ASU SBDC, 915 S. Jackson Street, Montgomery, AL 36104

Space is limited! Pre-registration is required. Refreshments will be provided.

REGISTER ONLINE @ [http://asbdc.ecenterdirect.com/ConferenceDetail.action?ID=7478](http://asbdc.ecenterdirect.com/ConferenceDetail.action?ID=7478)

*Note: When registering online please click on “SIGN UP” button and not the “Register Online button.

For more information contact:
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