Request for Applications
Consultants for Export Finance

The Alabama International Trade Center (AITC) is a state-wide program based at The University of Alabama to enhance economic growth in Alabama by providing consulting, training, and financing solutions to small businesses to increase export trade.

Request for Export Finance Consultant

The AITC is seeking a qualified export finance consultant or subject matter expert with significant financial industry experience in the areas of export financing, methods of international payment, and federal guaranty lending programs for international trade.

The export finance consultant will serve as an independent contractor and provide the following services:

1) Provide one-on-one advising to small businesses on export financing, methods of payments, and access to capital;
2) Provide technical assistance to small businesses to access export financing, including assistance with credit analysis and loan packages;
3) Provide instruction on export financing topics at AITC workshops and meetings.

Qualifications include

1) Over ten years of experience in export financing, methods of international payments, risk assessment, and lending programs for international trade expansion;

Selection and Guidelines

Consultants will be evaluated based on relevant experience, proposed costs, and interviews. Selection of consultants will be made at various times during the year based on demand for services.

Consultants must meet the requirements to be qualified to work as independent contractors for The University of Alabama and comply with all UA regulations governing independent contractors. All consultants are required to review and sign a Conflict of Interests Statement and adhere to client confidentiality and standards of conduct.

The consultant’s labor fee is reimbursed based on a cost per hour. Travel expenses are reimbursed separately from the labor fee and are based on UA travel policy. Consultants will submit invoices to the AITC at the University of Alabama based on work completed. Appropriate case documentation must accompany each invoice and include narratives to support work activities completed for each project.

Proposal Submission

Please submit your application by completing the form at the link below. Resumes and other documents may be uploaded. All responses must include a proposed cost per hour to be considered. There is not a specific deadline to respond to this request for application.


Alabama International Trade Center, The University of Alabama
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