Request for Applications
Consultants for Financial Analysis

The Alabama Small Business Development Center (SBDC) Network is a state-wide program based at The University of Alabama that provides management and technical assistance for business start-up, growth, access to capital, government contracting, and international trade. The SBDC is seeking qualified business consultants with experience and background to assist in the delivery of SBDC services to small businesses, particularly with the challenges of access to capital. The role of the business consultants will be to provide support in the area of financial analysis for SBDC clients in Alabama based on specific client needs for financing.

Request for Consultants to Assist with Financial Analysis

The SBDC provides technical assistance to a wide variety of start-up and existing businesses across the state including operations in retail, restaurants, hotel, medical, food products, agriculture, science and engineering, recreation, housing, marketing, and technology businesses.

The SBDC is seeking business consultants to serve as independent contractors to support the SBDC Capital Access advisors with professional services in one or more of these roles:

1) Provide analysis of financial statements and preparing financial projections
2) Prepare and review financial documents and financing proposals
3) Assist with assessments of business structures, dissolutions, and bankruptcy procedures

Qualifications should include experience in at least one area of specialization listed below:

1) Credit analysis and underwriting activities or work in a financial capacity with an organization or company;
2) Sources of capital, government guaranty lending and commercial lending;
3) Experience with legal practice and procedures in Alabama for Chapter 11, Chapter 13, Chapter 7, and Chapter 12

Selection and Guidelines

Consultants will be evaluated based on relevant experience, proposed costs, and interviews. Selection of consultants will be made at various times during the year based on demand for services.

Consultants must meet the requirements to be qualified to work as independent contractors for The University of Alabama and comply with all UA regulations governing independent contractors. All consultants are required to review and sign a Conflict of Interests Statement and adhere to client confidentiality and standards of conduct.

The consultant’s labor fee is reimbursed based on a cost per hour. Travel expenses are reimbursed separately from the labor fee and are based on UA travel policy. Consultants will submit invoices to the SBDC at the University of Alabama based on work completed. Appropriate case documentation must accompany each invoice and include narratives to support work activities completed for each project.

Proposal Submission

Please submit your application by completing the form at the link below. Resumes and other documents may be uploaded. All applications must contain a proposed cost per hour to be considered. There is not a specific deadline to respond to this request for applications. http://bit.ly/SBDC-Contractor

Alabama SBDC Network, The University of Alabama
www.asbdc.org